S.No	Details Required	Remarks
	MANDATORY DISCLOSURES AS PER AICTE	
1	**Name of the Institution**	Govt.Polytechnic Sheikhpura (1-2867621284)
	Address including Telephone, Mobile, E-Mail	Govt polytechnic Sheikhpura, Sheokpursarai, Khuria, Dist-Sheikhpura (Bihar) Pin- 811103 Mob No-7974888700. -.Email:Govtpolyganderbal@gmail.com
2	**Name and address of the Trust/ Society/ Company and the Trustees**	Depart of Science & Technology Patna, Bihar
	Address including Telephone, Mobile, E-Mail	Technology Bhawan, Vishweswaraiya Bhawan Campus, Bailey Road, Rajbansi Nagar, Patna, Bihar 800001
3	**Name and Address of the Vice Chancellor/ Principal/ Director**	Dr. Rajesh Kumar Ranjan
	Address including Telephone, Mobile, E-Mail	Govt polytechnic Sheikhpura, Sheokpursarai, Khuria, Dist-Sheikhpura (Bihar) Pin- 811103 Mob No-7974888700. -.Email:Govtpolyganderbal@gmail.com
4	**Name of the affiliating University**	State Board of Technical Education, Patna
5	**Governance**	Govt. Of Bihar, Department of Science & Technology Patna, Bihar
	· Members of the Board and their brief background	**Sri Lokesh Kumar Singh, I.A.S.** Secretary Sanjeev Kumar, I.A.S. **Director**
	· Members of Academic Advisory Body	Available on DST BIHAR Website **https://state.bihar.gov.in/dst/CitizenHome.html**
	· Frequently of the Board Meeting and Academic Advisory Body	Available on DST BIHAR Website
	· Organizational chart and processes	Available on DST BIHAR Website
	· Nature and Extent of involvement of Faculty and students in academic affairs/improvements	Available on DST BIHAR Website
	· Mechanism/ Norms and Procedure for democratic/ good Governance	Available on DST BIHAR Website
	· Student Feedback on Institutional Governance/ Faculty performance	Available on GP SHEIKHPURA (Under Mandatory Disclosure Section)
	· Grievance Redressal mechanism for Faculty, staff and students	Available on GP SHEIKHPURA (Under Mandatory Disclosure Section)
	· Establishment of Anti Ragging Committee	Established. Details Available on GP SHEIKHPURA (Under Mandatory Disclosure Section)
	· Establishment of Online Grievance Redressal Mechanism	Available on GP SHEIKHPURA **Website https://gpsheikhpura.in/**
	· Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	Established. Details available on College Website (Under Mandatory Disclosure Section)
	· Establishment of Internal Complaint Committee (ICC)	Established. Details available on College Website (Under Mandatory Disclosure Section)
	· Establishment of Committee for SC/ ST	Established. Details available on College Website (Under Mandatory Disclosure Section)
	· Internal Quality Assurance Cell	Established. Details available on College Website (Under Mandatory Disclosure Section)
6	**Programmes**	
	· Name of Programmes approved by AICTE	1.Three Years Diploma in Civil Engineering (1-2867663833)
.	Name of Programmes Accredited by AICTE	2.Three Years Diploma in Electrical Engineering (1-2867621890)
	· Name of Programmes Accredited by AICTE	3. Three Years Diploma in Electronics Engineering (1-2867628772)
	· Name of Programmes Accredited by AICTE	4.Three Years Diploma in Mechanical Engineering (1-2867621890)
	· Status of Accreditation of the Courses	Nil
	· Total number of Courses	4
	· No. of Courses for which applied for Accreditation	Nil
	· Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for ….. Courses	Nil
	· For each Programme the following details are to be given:	
	· Name	Three Years Diploma in Civil & Electrical Engineering
	· Number of seats	60
	· Duration	3 Years
	· Fee	1265
	· Placement Facilities	Yes
	· Campus placement in last three years with minimum salary, maximum salary and average salary	

| | · Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s)and beingrun in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: | |

S.No	Details Required	Remarks
	· Ranking of the University in the Home Country	
	· Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency	
	which has approved equivalence. If no, implications for students in terms of pursuit of higher	
	studies in India and abroad and job both within and outside the country	Not Applicable
	· Nature of Collaboration	
	· Conditions of Collaboration	
	· Complete details of payment a student has to make to get the full benefit of Collaboration	
	· For each Programme Collaborated provide the following:	
	· Programme Focus	
	· Number of seats	
	· Admission Procedure	
	· Fee	
	· Placement Facility	
	· Placement Records for last three years with minimum salary, maximum salary and average salary	
	· Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval	
7	**Faculty**	
	· Branch wise list Faculty members:	1.Civil Engineering: 2 Electrical Engineering: 3. Mechanical Engineering, 4. Electronics Engineering
	· Permanent Faculty	11
	· Adjunct Faculty	9
	· Permanent Faculty: Student Ratio	1:20
	· Number of Faculty employed and left during the last three years	15
8	**Profile of Vice Chancellor/ Director/ Principal/ Faculty**	
	For each Faculty give a page covering with Passport size photograph	
	i. Name	
	ii. Date of Birth	
	iii. Unique id	
	iv. Education Qualifications	
	v. Work Experience	
	· Teaching	
	· Research	
	· Industry	
	· others	
	vi. Area of Specialization	
	vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate	Uploaded on College Website under Mandatory Disclosure Section.
	Diploma Level	
	viii. Research guidance	
	· No. of papers published in National/ International Journals/ Conferences	
	· Master	
	· Ph.D.	
	ix. Projects Carried out	
	x. Patents	
	xi. Technology Transfer	
	xii. Research Publications	
	xiii. No. of Books published with details	
9	**Fee**	
	· Details of fee, as approved by State Fee Committee, for the Institution	The Admission fee is fixed by the Government and revised from time to time. At present, the following fee structure is in vogue: 1.Admission to 1st year (1st and 2nd Sem) = Rs including Insurance 2. Registration fees for 2nd Year= Rs. 3.Registration fees for 3rd Year=…….. Rs…… Rs for 1st Year, for 2nd & 3rd Year
	· Time schedule for payment of fee for the entire programme	At the beginning of Each Year
	· No. of Fee waivers granted with amount and name of students	
	· Number of scholarships offered by the Institution, duration and amount	TFW Candidates Selected directly from SBTE

S.No	Details Required	Remarks
	· Criteria for fee waivers/scholarship	
	· Estimated cost of Boarding and Lodging in Hostels	
10	**Admission**	
	· Number of seats sanctioned with the year of approval	60 in Each Course
	· Number of Students admitted under various categories each year in the last three years	166 in Civil Engineering & 144 in Electrical Engineering
	· Number of applications received during last two years for admission under Management Quota and number admitted	Not Applicable
11	**Admission Procedure**	
	· Mention the admission test being followed, name and address of the Test Agency and its URL	
	· Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)	
	· Calendar for admission against Management/vacant seats:	
	· Last date of request for applications	
	· Last date of submission of applications	
	· Dates for announcing final results	
	· Release of admission list (main list and waiting list shall be announced on the same day)	
	· Date for acceptance by the candidate (time given shall in no case be less than 15 days)	
	· Last date for closing of admission	
	· Starting of the Academic session	
	· The waiting list shall be activated only on the expiry of date of main list	
	· The policy of refund of the fee, in case of withdrawal, shall be clearly notified	
12	**Criteria and Weightages for Admission**	
	· Describe each criterian with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	
	· Mention the minimum level of acceptance, if any	For 2021-22 Session, Admissions will be done by Bihar Combined Entrance Competitive Examination Board (BCECEB .Kindly keep visiting Institution website https://gpsheikhpura.in/ and **https://bceceboard.bihar.gov.in/** for Information.
	· Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years	
	· Display marks scored in Test etc. and in aggregate for all candidates who were admitted	
13	**List of Applicants**	
	· List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who haveapplied along with percentage and percentile score for Management quota seats	
14	**Results of Admission Under Management seats/Vacant seats**	
	· Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	
	· Score of the individual candidate admitted arranged in order or merit	
	· List of candidate who have been offered admission	
	· Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate	
	· List of the candidate who joined within the date, vacancy position in each category before operation of waiting list	
15	**Information of Infrastructure and Other Resources Available**	
	· Number of Class Rooms and size of each	
	· Number of Tutorial rooms and size of each	
	· Number of Laboratories and size of each	
	· Number of Drawing Halls with capacity of each	Details Uploaded in Mandatory Disclosure Section on Website
	· Number of Computer Centers with capacity of each	
	· Central Examination Facility, Number of rooms and capacity of each	
	· Barrier Free Built Environment for disabled and elderly persons	
	· Occupancy Certificate	Available (Uploaded in Mandatory Disclosure Section on Website)
	· Fire and Safety Certificate	Available
	· Hostel Facilities	Not Available
	· Library	Yes
	· Number of Library books/ Titles/ Journals available (program-wise)	8215
	· List of online National/ International Journals subscribed	12
	· Library facilities	Yes

S.No	Details Required	Remarks
	· Laboratory and Workshop	Yes
	· List of Major Equipment/Facilities in each Laboratory/ Workshop	Available in college as well as on College Website (Under Mandatory Disclosure Section)
	· List of Experimental Setup in each Laboratory/ Workshop	Available in college as well as on College Website (Under Mandatory Disclosure Section)
	· Computing Facilities	Available
	· Internet Bandwidth	Not Available
	· Number and configuration of System	94
	· Total number of systems connected by LAN	45
	Total number of systems connected by WAN	45
	Major software packages available	AUTO CAD MAT LAB
	Special purpose facilities available	YES
	· Innovation Cell	YES
	· Social Media Cell	YES
	· Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments	NA
	· List of facilities available	
	· Games and Sports Facilities	Available
	· Extra–Curricular Activities	Yes
	· Soft Skill Development Facilities	YES
	· Teaching Learning Process	YES
	· Curricula and syllabus for each of the programmes as approved by the University	Uploaded on College Website
	· Academic Calendar of the University	
	· Academic Time Table with the name of the Faculty members handling the Course	
	· Teaching Load of each Faculty	
	· Internal Continuous Evaluation System and place	
	· Student's assessment of Faculty, System in place	
	· For each Post Graduate Courses give the following:	
	· Curricula and Syllabi	
	· Laboratory facilities exclusive to the Post Graduate Course	
	· Special Purpose	
	· Software, all design tools in case	
	· Academic Calendar and frame work	Academic Calendar: The Institution is affiliated to the State Board of Technical Education (SBTE) and followsSemester System. The academic calendar commences within a week after the admissions are complete. The examinations are conducted by SBTE in May/June and November/December session every year. Two Internal Assessment/Sessional tests for all theory and practical are conducted and the internal assessment is awarded on the basis of these tests. For appearing in the final examination, the students is required to have more than 75% of the attendance in each subjectand minimum 40% marks in the internal assessment tests conducted by the Institution. Tentative Schedule for Internal Tests is: 1. Internal Sessional Test – I after 7 weeks 2. Internal Sessional Test – II after 15 weeks The students are required to submit the Examination Form after first Sessional test. Mere filling of the Examination Form does not give the right to the students to appear in the Final Examination but students will be allowed to appear in the Final Examination after completing allother requisite formalities of SBTE PATNA. The Roll Number to the students are issued, only after the completion of the semester, and to those students who have 75% of attendance and have passed at least one of the Internal Test. Even if the student appears in the final examination, his all the papers are cancelled if he/she fails in sessional marks.
16	Enrollment of students in the last 3 years	687
17	List of Research Projects/ Consultancy Works	YES
	· Number of Projects carried out, funding agency, Grant received	
	· Publications (if any) out of research in last three years out of masters projects	
	· Industry Linkage	
	· MoUs with Industries (minimum 3)	
18	LoA and subsequent EoA till the current Academic Year	Uploaded on College Website under Mandatory Disclosure Section.
19	Accounted audited statement for the last three years	Uploaded on College Website under Mandatory Disclosure Section.

| 20 | Best Practices adopted, if any | Will be uploaded soon |